



## Role Description

**Role title:** Marine Adviser

**Function:** Marine

**Team:** Southern Regional Seas

**Staff Framework level:** Adviser (E)

**Reporting to:** Dee Stephens, Southern Regional Seas Team Leader

**Location:** Southern Regional Seas – Winchester office.

**Hours per week:** 37

*(if part-time state hours, if annualised hours please state)*

It is Natural England's policy to accommodate both full-time and part-time hours and other flexible working patterns.

**Short-listing and Interview dates:** Shortlist – 16<sup>th</sup> July 2013.  
Interviews in weeks commencing 15<sup>th</sup> and/or 22<sup>nd</sup> July 2013.

**Salary:** £20,500 (or pro rata if part-time)

**This role will be a secondment or short term appointment ending on 31<sup>st</sup> March 2014.**

### Role description

- Providing support to Marine Lead Advisers with complex casework and leading on standard casework with guidance.
- Supporting Senior Adviser in ensuring the team delivers excellent customer service.
- Supporting Lead Advisers with work to collect, analyse, provide and manage evidence on the marine environment, including monitoring and survey work.
- Support Lead Advisers working on the designation of Marine Protected Areas
- Support work on the provision of conservation advice for European Marine Sites, possibly including Fisheries advice work.
- Provide general support for the work of Southern Regional Seas Team, as an active team member, and for work on the Hampshire and Isle of Wight marine environment in particular.

### **Technical/specialist knowledge/qualifications**

- A good knowledge of marine ecology, ecosystems and species.
- Familiarity with impacts on the marine environment, their management/mitigation and marine industries and interests.



- A sound knowledge of marine legislation relevant to its application in the inshore (to 12 miles) area. Knowledge of planning legislation affecting coastal areas is also desirable.
- Experience of data analysis, monitoring in the environment, scientific survey and the use of evidence.
- Competent and experienced use of information technology including geographical information systems.
- Experience and understanding of providing excellent customer service.

## **Key Capabilities**

If you are successful we would expect you to be working to a certain level in a range of activities described in the skills framework for this role. At the interview you will be asked questions to see how close you are to this level in the following capabilities and activities:

*Basic level required for all capabilities listed except those marked as Practitioner (higher)*

Influencing, advising and developing relationships:

- Develop an understanding of your customers' and partners' business objectives and needs (*Practitioner*)
- Come up with pragmatic solutions that meet stakeholders' business objectives / needs and protect the environment

Providing customer service:

- Provide evidence based, good quality, proportionate, and timely advice to our customers that delivers positive outcomes for the marine environment

Communicating effectively:

- Use an appropriate range of communication styles and techniques that engage different people and audiences

Work delivery:

- Manage and deliver your workload in line with agreed targets and deadlines (*Practitioner*)

Working safely:

- Identify health and safety hazards and risks and take action to avoid or mitigate these

Personal effectiveness:

- Use standard ICT systems (e.g. Microsoft suite, teleconferencing), in line with relevant standards and guidelines
- Collaborate and work with and through others to become more effective and efficient

Organisational awareness:

- Have a clear understanding of Natural England's role and position in the marine regulatory landscape and be able to communicate this to others

Collecting, monitoring and analysing data and evidence:

- Collect, analyse and apply information and summarise evidence to draw conclusions and make decisions

### **Additional information**

*Southern Regional Seas Team area covers the marine environment out to 12 miles between Lyme Regis and Chichester Harbour (Dorset, Hampshire and Isle of Wight coasts).*

*A driving licence is essential for the role.*

*Some occasional standby and on-call work may be required.*

*Flexible working patterns will generally be accommodated unless stated otherwise.*

*Candidates with disabilities will automatically be put forward to the interview stage provided that they satisfy the minimum criteria for the role. Please state if you are disabled on your application.*

**Closing date:** Monday 15<sup>th</sup> July 5pm

**Job contact (vacancy manager) Tel and email:** Dee Stephens  
Tel. 07717355480  
dee.stephens@naturalengland.org.uk